

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE SOLUTIONS
ADMINISTRATOR'S MEMO SERIES

NOTICE 03-14

ISSUE DATE: 08/07/2003
DISPOSAL DATE: 05/31/2005

RE: CY/PY 2004 CHILD CARE
ADMINISTRATION
PRELIMINARY
ALLOCATION

To: County Department of Human Services Director
County Department of Social Services Director
County Economic Support Managers/Supervisors
Tribal Chairpersons/Human Services Facilitators
Tribal Economic Support Directors

From: Bettie A. Rodgers /s/
Division Administrator

Purpose

This memo provides notice of preliminary funding information for the Child Care Administration and Operations for the period January 1, 2004, through December 30, 2004 (Calendar Year (CY) 2004), for counties and October 1, 2003, through September 30, 2004 (Program Year (PY) 2004), for the tribes. This preliminary notice is being shared at this time to facilitate budget planning. These preliminary allocations may change, based on enactment of additional state or federal legislation.

Attached are the individual county and tribal preliminary allocations for Child Care Administration and Operations only. There will be no Safe Child Initiative for CY 2004 because the budget proposal for SFY03-05 eliminated these funds.

Child Care Administration and Operation – Attachment Explanation

This preliminary estimate for Child Care Administration and Operations funding was determined by using March 2002 through April 2003 Client Assistance for Re-employment and Economic Support (CARES) Child Care benefit data, and April 2002 through March 2003 Community Aids Reporting System (CARS) Child Care benefit data, both available as of May 15, 2003. Wisconsin Statutes section 49.155(3m) establishes the amount of administration and operations funding at five (5) percent of

benefit expenditures for the current year, five (5) percent of benefit expenditures during the immediately preceding year, or \$20,000, whichever is greater. Before preparing final contracts, allocations will be recalculated using a combination of the most recent 2002 data and available 2003 CARES and CARS data to determine the initial contract levels for 2004. The amount shown on the attached chart is for budget planning purposes. Funding is contract controlled. Pre-payments will be issued at the rate of one-third for each of the first three months. The total amount of three advances is 25 percent of the 2004 contract amount.

Child Care benefits are almost all paid directly by CARES. Agencies will continue to have the ability in certain limited situations to pay child care benefits directly and be reimbursed by the DWD new financial system named Central Office Reporting System (COrE) for those cases that cannot be processed on CARES.

REGIONAL OFFICE CONTACT: Area Administrator (Department's Contract Manager)

Attachment